Digital Technology at MGC

Digital technology has an increasing role in teaching and learning, in running our workplaces, and in our daily lives. We value our internet facilities and ICT digital technology equipment and the benefits they bring us in learning outcomes and the effective operation of Marlborough Girls' College.

We actively encourage our students to be competent and confident in the use of digital technology; and aware of and able to manage the challenges and issues that go with it. These issues include safety of themselves and others, privacy, copyright, and protection of digital devices and equipment. In short, to be digital citizens. As defined by NetSafe, a digital citizen:

- is a confident and capable user of ICT
- uses technologies to participate in educational, cultural, and economic activities
- uses and develops critical thinking skills in cyberspace
- is literate in the language, symbols, and texts of digital technologies
- is aware of ICT challenges and can manage them effectively
- uses ICT to relate to others in positive, meaningful ways
- demonstrates honesty and integrity and ethical behaviour in their use of digital technology
- respects the concepts of privacy and freedom of speech in a digital world
- contributes and actively promotes the values of digital citizenship.

We follow procedures to guide our use of the internet, mobile phones, and other digital devices and equipment. We maintain a cybersafe school environment by:

- educating students and the school community about the safe and responsible use of information and communication technologies
- ensuring that systems are effectively maintained, secure, and filtered when necessary
- using NetSafe resources
- allowing for professional development and training for staff
- setting and sharing clear guidelines about acceptable and unacceptable use of the technology, and monitoring these guidelines
- following clear guidelines about **publishing student information** online
- having a **clear process** for dealing with breaches of the policy or agreements, including any incidents of **cyberbullying**
- following guidelines for the **surrender and retention of digital devices**
- ensuring that all members of the school community understand the policy, and commit to it by signing the appropriate Use Agreement which outlines requirements and expectations
- reviewing use agreements annually.

My Responsibility as a Digital Citizen at MGC

I agree to use my device (personal and school) responsibly in accordance with being a good digital citizen. I understand that relevant and appropriate steps will be taken if I breach my agreement. I understand that the school reserves the right to check devices or the school system if there is a suspected breach in the agreement or school policies.

I have read the above procedures and agreements for Digital Technology use at MGC and agree to adhere to them.